

SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 SEPTEMBER 2013 - 31
AUGUST 2014

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
s106 progress report	Scrutiny Committee 19 Sep 2013	Adrian Duffield, Head of Planning 01235 540340 adrian.duffield@southandvale.gov.uk	Roger Cox, Cabinet member for planning development control			Requested by Scrutiny committee. Summary paper to Aug pre agenda meeting to ensure appropriate.
Review two hours free parking scheme	Scrutiny Committee 19 Sep 2013	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property.	The committee previously asked to review the effectiveness of introducing two hours free car parking.	To review the scheme and make any suggestions to Cabinet.	Moved to September due to officer availability

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Leisure contract monitoring (Active Nation)	Scrutiny Committee 19 Sep 2013	Kate Arnold Tel: (01235) 540416 Email: kate.arnold@southandvale.gov.uk	Elaine Ware, Cabinet member for economy, leisure and property	The committee undertakes an annual monitoring of the leisure contract B	To review the contractors performance and make any recommendations to the Cabinet member	
Performance against customer service standards	Scrutiny Committee 24 Oct 2013	Sally Truman, Policy and Community Engagement Manager	Matthew Barber, Cabinet member for corporate strategy.			Brought to Scrutiny by head of corporate strategy.
Corporate plan - annual review of performance	Scrutiny Committee 24 Oct 2013	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Matthew Barber, Cabinet member for finance.	The committee wishes to the council's review performance against the corporate plan over the past year.	To review performance and make any recommendations to Cabinet.	
Council Tax reduction scheme	Scrutiny Committee 21 Nov 2013		Matthew Barber, Cabinet member for finance.			

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Local development plan, including SHMA	Scrutiny Committee 24 Oct 2014	Adrian Duffield, Head of Planning 01235 540340	Mike Murray, Cabinet member for planning policy, including the core strategy.	Scrutiny is keeping a watching brief on the development of the core strategy and making recommendations to cabinet where appropriate	To consider the consultation feedback	Including Gantt chart and project plan. Revised timetable to be provided by head of planning.
Community Safety Partnership	Scrutiny Committee 21 Nov 2013	Liz Hayden	Matthew Barber, Cabinet member for legal and democratic	Annual review of CSP		
The health, wellbeing and social care role of local authorities	Scrutiny Committee 2 Jan 2014	Anna Robinson, Strategic Director	Cabinet member for planning development control, Roger Cox	The committee asked for an update at this time.	To receive information on the district authority's role	
Review of final draft budget	Scrutiny Committee 13 Feb 2014	William Jacobs, Head of Finance				
Review of Wantage Independent Advice Centre and South and Vale CAB	Scrutiny Committee 1 May 2014	Clare Kingston, Head of Corporate Strategy Tel: 01235 540356. Email: clare.kingston@so uthandvale.gov.uk	Matthew Barber. Cabinet member for finance.	To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		Review is due after a full year of operation under new grant terms which start April 2013. The report is not due until after April 2014. Reschedule this report for May 2014?

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Leisure contract monitoring: Soll Leisure	Scrutiny Committee 1 Jul 2014	Kate Arnold	Elaine Ware. Cabinet member for leisure.	The committee undertakes an annual monitoring of the council's leisure contracts.	To review the contractor's performance and make any recommendations to Cabinet.	
Financial Services Contract: Capita	Scrutiny Committee 1 Jul 2014	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance.	The committee undertakes an annual monitoring of the financial services contract.	To review the contractor's performance and to make any recommendations to the Cabinet member.	
Financial outturn 2013/14	Scrutiny Committee 1 Jul 2014	William Jacobs, Head of Finance		Annual report to Scrutiny on the financial outturn or the previous year.	To make recommendations to Cabinet.	
Councillors' access to IT systems	Scrutiny Committee 21 Nov 2013	Anna Robinson, Strategic Director				
WiFi in Vale Towns	Scrutiny Committee					Requested by Scrutiny committee.